

Abbeydore & Bacton Group Parish Council

Minutes of an Ordinary Meeting of Abbeydore and Bacton Group Parish Council held in Abbeydore Village Hall on Tuesday 4th November 2025

No ABPC/MW/132

Present

Councillor Mrs Ann Booth Chairman
Councillor Mr Melvin Jenkins
Councillor Mr Keith Millington
Councillor Mrs Kharon Nakielny

Clerk Mr Malcolm Walker

Also Present

Golden Valley South Ward Councillor Mr Matthew Engel, plus three further members of the public

The Parish Council Meeting was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr Richard Fenton and Parish Lengthsman / Contractor Mr Terry Griffiths
No representatives from the Golden Valley Safer Neighbourhood Team
Locality Steward Lara Edwards not present

2.0 Minutes

The Ordinary Minutes ABPC/MW/131 2nd September 2025 were unanimously confirmed as a true record and signed by the Chairman
Proposed by Councillor Mr Melvin Jenkins and Seconded by Councillor Mrs Kharon Nakielny

3.0 Parish Council Co-options

To consider any qualifying applications for **Co-option to Abbeydore Parish**

*{Mrs Liberty Nimmo had expressed an interest in being co-opted onto the Parish Council
The Parish Council, resolved unanimously for the Clerk to confirm the applicant's eligibility and to commence processing all relevant paperwork and invite her to the next full Parish Council Meeting}*

The Parish Council unanimously resolved the Co-option of Mrs Liberty Nimmo

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mrs Kharon Nakielny
Councillor Mrs Liberty Nimmo completed her Acceptance of Office of Councillor Form and Registrable of Interests Form to be submitted to the Monitoring Office by the Clerk

4.0 Declarations of Interest and Dispensations

4.1 To receive any declarations of interest in agenda items from Councillors
No Declarations of Interest were made

4.2 To consider any written applications for dispensation
There were no written applications for dispensation made

The Parish Council resolved to change the correct order of business to Item 6.1

6.0 To Receive Reports (if available) from:-

6.1 Ward Councillor Mr Matthew Engel

Ward Councillor Mr Matthew Engel reported on the following:-
Issues reference the Cattle Market due to the Roman Road being closed
Flood Alert declared on The Wye
Footbridge by the "Trout" complete in twelve months
Issue with five bed houses at Committee Meeting



Mr Paul Walker leaving Herefordshire Council

"Herefordshire Council is pleased to announce the appointment of John Hobbs as its new Corporate Director for Economy and Environment, with effect from 27 October 2025"

The Parish Council resumed the correct order of business to Item 5.0

5.0 Financial Report

5.1 Receipts

17 th September 2025	Herefordshire Council BACS Remittance Advice Part 2 Precept 2025-2026 Reference 40119755	£5,100.00
14 th October 2025	Herefordshire Council BACS Remittance Advice Reference TGC3496 4241072	£489.30
22 nd October 2025	Herefordshire Council Purchase Order 11234049 Grant Monies £9,000.00	

5.2 Payments

HMRC 2 nd 1/4 Payment July August September	£360.83
Cheque Number 001063	
{paid 30 th September 2025}	
Clerk's Salary September 2025 Gross	£491.88
Mileage	£6.98
Postage	£2.42
Village Hall Electric	£1.00
Tax £98.40 NIC £0.00	
**Parish Council Contribution NIC	£11.23
Nett Pay £403.88	

Cheque Number 001065

Terry Griffiths Contracts TGC3496	£587.16
Account Roads - Routine maintenance August 2025 (1) 14-08-25 Invoice No TGC3496	
Description of work carried out: - Routine Maintenance Scope of Works As Required	
Clear grids and clean out road gullies Check connecting pipe Clear ditch leads	
Clear headwalls	
Strim round street furniture Strim round grit bins Wash off street signs	
Roads Covered	
C1222	
Within parish boundary	
C1223	
C1224	
C1225	
C1221	
Within parish boundary Materials Marker Spray	

***Joint Cheque Number 001066**

Terry Griffiths Contracts TGC3542	£587.16
Roads - Routine maintenance October 2025 (1) 15-10-25 Invoice No TGC3542	
Description of work carried out: - Specific Task Routine Maintenance Scope of Works As Required	
Clear grids and clean out road gullies Clear receiving chambers Check connecting pipe	
Clear grips and reform leads Clear ditch leads Clear headwalls	
Strim round street furniture Strim round grit bins Wash off street signs	

Report defects not rectified on the visit date to PLLO

C1212- from B4347 to parish boundary

U74212

U74213.from B4347 to U74209

U74211 Materials Marker Spray

***Joint Cheque Number 001066**



Clerk's Salary October 2025 Gross	£491.88
Mileage	£8.64
Postage	£0.87 pence
Village Hall Electric	£1.00
Tax £98.40 NIC £0.00	
**Parish Council Contribution NIC	£11.23
Nett Pay £403.99	
Cheque Number 001067	
Greenbarnes Ltd Quotation Reference 21984/2 Oak SN/O 4A4 Noticeboard for Wall Mounting	£1,217.83

Resolved unanimously that all payments are approved

<i>Lloyds Bank Invoice No 464214612</i>	£6.75
<i>Bank Charges 10/07/2025 – 09/08/2025 to be Debited 22/09/2025</i>	
<i>Lloyds Bank Invoice No 466653144</i>	£4.75
<i>Bank Charges 10/08/2025 – 09/09/2025 to be Debited 21/10/2025</i>	

5.3 Bank Balances

Community Account	@ 31 st August 2025	No 06	£9,573.67
Bank Statement			
Community Account	@ 30 th September 2025	No 07	£13,795.48
Bank Statement			
Community Account	@ 23 rd October 2025	No 08	£13,876.15
Bank Statement			
Community Instant Access Account	@ 9 th May 2025	No S02	£12,439.50
Bank Statement			
Community Instant Access Account	@ 9 th June 2025	No S03	£12,447.78
Bank Statement			
Community Instant Access Account	@ 4 th August 2025	No S04	£12,454.94
Bank Statement			
Community Instant Access Account	@ 9 th October 2025	No S05	£12,475.87
Bank Statement			

Bank reconciliations signed for both accounts by the Chairman

Proposed by Councillor Mrs Kharon Nakielny and Seconded by Councillor Mr Keith Millington

Cheque Signatories Councillor Mrs Ann Booth Chairman and Councillor Mr Keith Millington
Signatories added to the Bank Mandate
Councillor Mr Richard Fenton, Councillor Mrs Kharon Nakielny and
Clerk Mr Malcolm Walker

5.4 To consider for approval proposed 2026-2027 Draft Budget

The 2026-2027 Draft Budget was considered and the Parish Council unanimously approved
an increase of £1,000.00 to £11,200.00

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Keith Millington

5.5 To set Parish Precept for 2026 - 2027

The Parish Council resolved to set the precept for the fiscal year 2026-2027 at £11,200.00

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Melvin Jenkins

6.0 To Receive Reports (if available) from:-

6.1 Ward Councillor Mr Matthew Engel

See after Item 4.0

6.2 Local Police update

No Police present and no report available



7.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillor

The Rev Luci Morris introduced herself and gave a brief overview

"The benefice is currently overseen by the Group Ministry Team: Rev Jane Rogers, Rev Cate Thomson and Rev Simon Lockett. They can be contacted through the Deanery Office on 01981 620145

The Bishop of Hereford has appointed Rev'd Luci Morris to be Rural Pioneer Minister and Priest in Charge for the benefice. Luci will be licensed to the Black Mountains benefice on Thursday 9th October 2025 at Ewyas Harold at 7.00pm."

Abbeydore Deanery Office, Longtown, Herefordshire HR2 0LN Telephone 01981 620145

Email the Office: abbeydoredmc@gmail.com

8.0 Abbeydore Village Hall

Update reference Village Hall Damp Issues

The Chairman reported that the Village Hall Committee are currently looking for funding

9.0 Highways and Footpaths Issues

9.1 To receive new information on Parish Highways & Public Footpaths

Works recommended for Duffryn Farm Abbeydore and Lower Grange Bacton

Two letters had been received from Open Spaces Society 16th August 2025 and 24th August 2025 from David Howerski Local Correspondent Open Spaces Society Herefordshire Branch

Reference Public Right of Way defects AD13, AD14, AD20

Reference Public Right of Way defects BK6

All information to be forwarded to Herefordshire Council

"Dear Malcolm

Thank you for your email. We have already received these reports direct from Mr Howerski and our Enforcement Officer is in regular contact with him.

Kind regards Jill"

9.2 Update reference Drainage Grant application for 2025-2026

Clerk progressing with Herefordshire Council

9.3 Update on Parish Lengthsman monthly maintenance schedule

Ongoing works approved by the Parish Council

10.0 Parish Noticeboards

Noticeboard to be positioned at Bacton Village Hall has been ordered from Greenbarns Ltd and will be delivered direct to Terry Griffiths for erection

11.0 Information Sheet

Update on previous action points and a list of correspondence received plus
Planning Results

21st July 2025 Planning Consultation 252055 The Tin Barn Ewyas Harold Common
Hereford HR2 0JG

Proposed variation of condition 2 of planning permission 242753

(Proposed detached garage and store) - amendment to design of garage

Planning Consultation Approved 18th September 2025

10th September 2025 Planning Consultation 252506 The Meadowlands Bacton Hereford HR2 0AU
Proposed internal renovation and extension to existing outbuilding into
ancillary accommodation adjacent to Upper House Farmhouse
Type Listed Building Consent

Planning Consultation Still Valid

Submitting a general comment

The Parish Council were unable to meet within the required time scale.

All Councillors are aware of the application and I have not received any objections

FS-Case-755425332



Correspondence Received

3rd September 2025 11.22 Enquiry 11190487

Subject Highway Deterioration

Description The road has broken up and is now lower than the ditches either side so all run off goes onto the road.

It appears that branches which have either been cut down or fallen down blocking the verges.

Can the road be repaired and raised slightly so the water runs off the road into the ditches

C1225 Forty Acres To C1221

Location: C 1283 below Jury Cottage

Herefordshire Council Ref: FS-CASE-746161328

Consultation reference Wood Pasture and Woodland on a local farm

Local resident gave an informative overview of the proposed Wood Pasture and Woodland expansion project connecting blocks of woodland and time scale to the Parish Council

The Parish Council unanimously supported the proposal

Email received 2nd October 2025 11:30

From Lisa Barlow Field Team Manager (Woodland Creation) West Mids & North West Area

Subject: 3rd September 2025 meeting - item 9: Woodland Creation

Dear Mr Walker, Thank you for your help today. Could you please confirm for our EIA evidence, the Council were supportive of the woodland creation plans at Meadowlands

Many thanks Lisa

Email sent 2nd October 2025 12.32 Good afternoon Lisa,

Please see attached DRAFT minutes of the September 2025 meeting of

Abbeystead & Bacton Group Parish Council

See item No9 at the top of page 2025-731

Malcolm Walker Clerk to Abbeystead & Bacton Group Parish Council

Defibrillators at Abbeystead Village Hall and Bacton Village Hall both checked by the Clerk and are OK
Monday 27th October 2025

12.0 Agenda of Next Meeting

13.0 Date, Time and Venue of Next Meeting

Ordinary Parish Council Meeting in Abbeystead Village Hall

Tuesday 6th January 2026 at 7.00pm

Parish Council meeting declared closed at 8.00pm

Signed.....

Parish Councillor Mrs Ann Booth Chairman

Dated this day 6th January 2026